

Notice of Meeting

Corporate Services Select Committee

**Date & time**

Wednesday, 4
October 2017 at
10.00 am

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Huma Younis
Room 122, County Hall
Tel 020 8213 2725

huma.younis@surreycc.gov.uk

Chief Executive

David McNulty



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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis on 020 8213 2725.

Elected Members

Dr Zully Grant-Duff (Chairman), Dr Andrew Povey (Vice-Chairman), Mr Mike Bennison, Mr Mark Brett-Warburton, Mr Will Forster, Mr Naz Islam (Ashford), Mr Graham Knight, Mr Andy MacLeod, Mrs Sinead Mooney (Staines), Mr Mark Nuti, Mr Wyatt Ramsdale and Mr Richard Walsh

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Policy development, scrutiny and performance, finance & risk monitoring for central services:

- Finance
- Property estate and facilities management
- Emergency and Contingency Planning
- HR and Organisational Development
- IMT
- Procurement
- Legal and Democratic Services
- Orbis Partnership
- Communications
- Other Support Functions

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

3 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Thursday 28 September 2017)
2. The deadline for public questions is seven days before the meeting (Wednesday 27 September 2017)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

There are no responses outstanding.

5 FORWARD WORK PROGRAMME

(Pages 1
- 4)

The Committee is asked to review its Forward Work Programme.

6 EMERGENCY MANAGEMENT, BUSINESS CONTINUITY AND LOCAL RESILIENCE

(Pages 5
- 20)

This report outlines the current progress and issues relating to recent incidents and the requirement to learn and improve the response by Surrey County Council in coordination with partners to support the needs of residents.

7 AGENCY STAFFING UPDATE

(Pages
21 - 32)

This report provides the Committee with information on the current contract arrangements, the developments and improvements that have been made since the last report and provides the committee with monitoring information and data analysis of agency staff spend and tenure for the last financial quarter.

8 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10:00am on Wednesday 6 December 2017.

David McNulty
Chief Executive

Published: Tuesday 26 September 2017

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation